



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	KHANDESH COLLEGE EDUCATION SOCIETY'S INSTITUTE OF MANAGEMENT AND RESEARCH, JALGAON
Name of the head of the Institution	Shilpa Kiran Bendale
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0257-2254914
Mobile no.	9423973215
Registered Email	info@imr.ac.in
Alternate Email	director@imr.ac.in
Address	IMR Campus, Near N. H. No 6, Behind D. I. C.
City/Town	Jalgaon
State/UT	Maharashtra

Pincode	425001																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	private																		
Name of the IQAC co-ordinator/Director	Tanuja Fegade																		
Phone no/Alternate Phone no.	02572251281																		
Mobile no.	9860736351																		
Registered Email	info@imr.ac.in																		
Alternate Email	tanujamahajan18@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://www.imr.ac.in/documents/PreviousAQARLink.pdf																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.imr.ac.in/documents/Academic_calendar2018_19.pdf																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.39</td> <td>2018</td> <td>02-Nov-2018</td> <td>02-Nov-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.39	2018	02-Nov-2018	02-Nov-2023
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.39	2018	02-Nov-2018	02-Nov-2023														
6. Date of Establishment of IQAC	23-Apr-2016																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Training On Use of ERP system for Staff	08-Apr-2019 1	42
National Conference on recent trends in Computer Application and Management.	04-Apr-2019 1	60
Initiate online Feedback process from students	05-Apr-2019 5	191
Academic Administrative Audit	18-Dec-2018 2	69
Functional MOU for training and development of student	28-Oct-2018 365	36
Initialization of NBA accreditation process of the eligible departments	20-Jul-2018 1	12
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Acceleration of industry academia interactions

Facilitated to organize workshops/ Training for teachers for qualitative improvement

NAAC Accreditation

Academic excellence of students by scoring top rank in university

Increased outreach program.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To provide financial help to needy students	Concession in admission fees provided to financially weak students on the recommendation of HOD's and Director
Increase alumni involvement and contribution.	Alumni participation is increased by organizing guest lecturers and workshops. Alumni also help in placement internship.
Feedback from stakeholders and analysis of feedback	Formal feedback from all stakeholders is obtained, analysed and action has been taken as per the necessity.
Increase WiFi band width	WiFi Band width increased from 40 MBPS to 80 MBPS
Enhancing quality of Teaching and Learning	PO's and CO's are modified. Session plans are prepared as per PO's & CO's. Conducted FDP on "Using Case study as teaching pedagogy and Case development"
Update Code of Conduct for Students and Faculty Members	Improvements have been done in code of conduct for student & faculty Members.
Organize various events and activities to strengthen Industry Institute Interaction	Substantial Increase in Industry institute interaction activities. Received Award for "Outstanding Management College in India for industry institute interaction" By CEGR. (Centre for education, growth and research) New Delhi, India.
Accelerate the NBA accreditation process of MBA Program	Accelerate the NBA accreditation process of MBA Program
To Start additional Certificate Courses	Four Certificate Courses on Tally & Advance Excel, Digital Marketing, C++ Programming and Programming in PHP started in the Academic year 2018-19

To Submit Proposal for starting new Professional courses BBA and BCA	Permitted by university state Government to start New Courses BBA BCA from the Academic Year 201920.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
IQAC	21-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	25-Sep-2018
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2018
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Date of Submission	23-Dec-2018
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The Institute has cloud based MIS/ERP system .It is educational management software. • Office Administration: The day to day data related to attendance of regular faculty is a part of this module. Through this module all faculty members of the institute apply for different types of leaves and the information goes for necessary approval. • Academic Planning: This module maintains information related to the students roll number's their course details. Preparation and display of academic calendar and timetable are important part of this module. All events information is stored through this module. • Admission and Student Support: students of the institute are required to complete the admission formality by filling up online admission forms by writing all the academic and other information on this form. The module helps in collecting the information of this academic admissions program wise and also helps</p>
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in making merit list as per the institute norms. With this merit list the student are admitted strictly on the basis of their merit marks. Base on this course the final admission procedure is completed by the Institute.

- Learning Management System: As per subject allocation teachers prepare session plans and maintain actual records through ERP. Teachers upload study materials related to their subjects for students.
- Attendance - Institute has a student attendance module which helps in recording online attendance of all lectures and practical's conducted for UG and all PG programs. This module determines the list of who does not qualify minimum attendance requirement of the institute.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institute has a well developed strategy for planning and implementation of the curriculum. The activities of the institute are in line with the vision and mission of the Institution. The activities are planned and conducted with the aim of developing employability, encouraging research and innovations and developing competencies. At the beginning of the academic year Head of the Department (HoD) and course coordinators plan for the academic calendar, time table, session plan, bridge courses, expert lectures and Industry visits. Institute has a Enterprise Resource Planning (ERP) system which is used for Effective deployment of curriculum. Once the classes are commenced the faculty maintains a record of - lectures and attendance in ERP, provides assignments, study notes, video lectures Project work to students through their login. Institute initiates many mechanisms contributing to effective curriculum delivery as follows -

- Training of faculty for effective teaching learning
- Bridge courses for technical and mathematical subjects.
- Remedial classes for slow learners.
- MCQs practice for the selection of industrial training.
- Conduction of mock practical exams and project viva.
- Faculties includes presentations, assignments, group discussion, seminars, role playing , simulation and debates in their teaching pedagogy.
- Feedback from all stakeholders is periodically taken and reviewed by the institute. Mentoring system is implemented to solve the students personal and curriculum related issues.
- Classrooms are equipped with multimedia facilities like KYAN, LCD Projectors through which lectures are delivered effectively. Internal Audit is conduced to assure the effective implementation of the planned activities at the end of the semester, it appreciates the efforts , identifies and suggests the area of improvement if any

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
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					urship	
Certificate Course in Goods Service tax	NIL	20/08/2018	365	YES	YES	
Tally and MS-Excel	NIL	04/01/2019	182	YES	YES	
Digital Marketing	NIL	05/01/2019	182	YES	YES	
C Programming	NIL	11/01/2019	182	YES	YES	
Programming in PHP	NIL	12/01/2019	182	YES	YES	

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Graphics & Multimedia	29/04/2018
BVoc	Travel & Tourism	29/04/2018
BVoc	BFSI	29/04/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	NIL	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	79	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
406 C International HRM	01/07/2018	19
M 3.2 Business Ethics	01/07/2018	68
M 4.2 Human Resource Management	01/07/2018	68
MI 3.1 Organizational Behavior I	01/07/2018	49
MI 3.6 Human Resource Management	01/07/2018	49
MI 4.1 Organizational Behavior II	01/07/2018	49
304 C Industrial Relations and Labour Welfare	01/07/2018	19

305 C Human Capital Management and Development	24/06/2018	19
306 C Strategic Human Resource Management	01/07/2018	19
307 C Labour Laws	01/07/2018	19
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBM	Business Studies	153
Integrated(PG)	Integrated MBA	184
MBA	Business Administration	274
BBM	E commerce	48
MCA	Computer Application	52
Integrated(PG)	Integrated MCA	24
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Institute conducts online feedback by the student every semester the student's give feedback for all the theory and practical courses. The general assessment points of the feedback are based on question based upon syllabus, satisfaction about teaching methodology, Teachers approach ability towards students, Teachers ability to teach subject syllabus coverage, organization of lectures, use of modern tools of Pedagogy etc. on a scale as excellent, good, poor, performance. The Institute policy is that if a teacher gets poor scale he/she is being called by the institute authorities such as Head and Directors and is being informed about his/her performance of the particular course. The teachers are accordingly instructed by the authorities to improve their performances. Alumni Feedback is conducted whenever alumni meets are organized in the Institute and when the alumni's are called for the guest sessions , seminars and workshops with respect to impact of ICT training on the personality and maturity, reflection of social cultural skills and their presentation skills. The Employers feedback highlights evaluation parameters in the form of subject knowledge, attitude, Behavior, Punctuality, Maturity, Motivation, Creativity, Presentation Skills and ability to get along with others. The analysis of this feedback helps institute in re-framing the course content and various skill development training. It also helps in determining overall employ-ability of our students at various levels. The feedback from the Parents helps the</p>

Institute immensely in reorienting the administrative, infrastructure, general ambience, the skill development, career growth and value based education

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	Business Administration	180	180	180
MCA	Computer Application	60	30	30
Integrated(PG)	Business Administration	60	60	60
Integrated(PG)	Computer Application	60	60	60
BMS	Business Administration	120	82	82
BMS	Ecommerce	80	16	16

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	98	330	7	5	34

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
48	48	67	18	5	11

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system has emerged as a strong resource to help the students. Institute offers an efficient mentoring system through which a group of students are assigned to a faculty member at the commencement of the program. Mentors meet and discuss with their students and guide them with their studies and extra-curricular activities. They also provide advice relating to selection of major projects, career guidance, and personal problems. The mentoring system of IMR ensures that the students adopt the dynamic learning environment and learn their ways to successful careers. While discussing with the students mentors collect the information through prescribed mentoring forms. The forms consist of the basic information as well as curricular and extra-curricular activities. The mentors analyse forms individually and try to understand the concern of the students as per the need or

issues mentors give guidelines to the mentee. All personal and professional guidance given by the mentors has to record into the same forms or mentors can maintain their personal register. The students are benefited by the mentoring system as – 1) Enhance the confidence level. 2) Psycho-social support at the time of need. 3) Students get an insider perspective of navigating career in the right channel. 4) Routine advice on balancing of academic and professional responsibilities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1224	48	1 : 25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
65	48	17	4	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Nishant Ravindra Ghuge	Assistant Professor	Best Paper award from Maharashtra State Commerce Association
2018	Dr. Shilpa Kiran Bendale (National Level Award)	Director	Woman Excellence award 2019 for exemplary contribution in the area of "Education Leadership and Management"
2018	Dr. Shilpa Kiran Bendale	Director	International Leadership Development Corporation (New Delhi) and Association of Management Professionals (Hyderabad)
2018	Tanuja Kisan Fegade	Assistant Professor	First Rank in Avishkar 2018 Research Competition held in KBC North Maharashtra University, Jalgaon

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	NA	I	22/05/2019	26/06/2019
MBA	NA	II	17/05/2019	26/06/2019
MCA	NA	I	23/05/2019	05/07/2019
MCA	NA	II	21/05/2019	05/07/2019
MCA	NA	III	23/05/2019	05/07/2019
Integrated(PG)	NA	I	08/05/2019	07/06/2019
Integrated(PG)	NA	II	10/05/2019	07/06/2019
Integrated(PG)	NA	III	06/05/2019	07/06/2019
Integrated(PG)	NA	IV	15/05/2019	07/06/2019
Integrated(PG)	NA	V	16/05/2019	07/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Various evaluation reforms initiated by the University adopted by the Institution are as follows: The Institution has deputed internal examination coordinator for respective courses, in order to conduct the internal examination Two internal examinations are conducted as per the guidelines given by university (KBCNMU) using the following patterns.: Pattern 1: For Management Courses Test-1 (10 marks) and Test-2 (10 marks) Home Assignments/Group Discussions/Seminars (10 marks) Class attendance and behavior (10 marks) Total: 40 marks Pattern 2: For Computer Courses Test-1(20 marks) and Test-2 (20 marks) Total: 40 marks In addition to this, various evaluation reforms initiated by the institution are, • PowerPoint Presentations • Assignments • Projects • Book -Review • Group Discussion • Surveys • Surprise test To maintain transparency, assessed papers are shown to students. This gives direct feedback to students and allows them to evaluate themselves. The results communicated to students through notice board and ERP.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of each academic year, the affiliating university (KBCNMU) provides guidelines about the schedule of academic and examination. Accordingly, IQAC cell, Head of the Department, Course Coordinators along with the discussion with Director academic calendar is finalized. It includes schedule for unit test, internal and term-end exam, technical events, guest lectures, workshops, parents meet, seminars, co-curricular and extra co-curricular activities. The academic calendar of each department is displayed on the institution website and also circulated among faculties and students. In concurrence with the academic calendar, the examination is conducted and events are organized. The record of continues assessment is maintained by the subject teacher and the performance of the student is evaluated at the end of the semester. A periodic review of the completion of the syllabus is taken and extra hours are added in time table to meet the academic deadlines. The periodic audits are taken to review the syllabus coverage and related academic activates. The HOD conducts departmental meetings and initiate the required steps for syllabus completion. Faculties prepare teaching plans and session plans according to the curriculum of the university. The teachers follow the teaching plan and deliver the lectures according to the methodology decided in

the plan. Continuous evaluation is carried out during practical sessions with one to one interaction with students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://imr.ac.in/Course_Outcomes.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	MBA	Business Administration	155	111	71.61
NA	MCA	Computer Application	58	46	79.31
NA	Integrated(PG)	Business Administration	7	4	57.14
NA	Integrated(PG)	Computer Application	24	23	95.83
NA	BMS	Business Administration	89	53	59.55
NA	BMS	ECommerce	49	30	61.22
NA	MMS	Computer Management	12	6	50.00
NA	MMS	Personal Management	17	15	88.24

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://imr.ac.in/IOAC/document/2_7_1_Student%20Satisfaction%20Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	730	KBC NMU	0.35	0
Students Research Projects (Other than compulsory by the University)	92	Lilawati Research Center, Jalgaon	0.1	0

3.2 – Innovation Ecosystem**3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year**

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Ideation under Industry-Academia Innovative practices By Mr.MadhukarTalele Mentor and Founder -CFO services	Management	30/10/2018
Interaction By Mr. Pramod Attarde, CEO, Listings of India	Computer	25/01/2019
Seminar on Intellectual Property Rights awareness by Adv. Shrikant Bhusari	Computer	16/08/2018
Seminar on Intellectual Property Right by Prof. Bhushan Chaudhari	Management	05/04/2019
Workshop on business analytics by Dr.Manisha, IIM certified trainer, Bangalore	Management	23/10/2018
Seminar on Entrepreneurship key to success by Mrs.Amruta Deshpande Devgaonkar, Director, Jaison Group	Management	30/08/2018
Seminar on employability skills, by Mr.chabirajRane, CEO Chabi Electricals, Jalgaon	Management	07/08/2018
Workshop on awareness of Smart India Hackathon 2019, an Industry-Academia innovative practice of MHRD	Computer	10/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Outstanding Contribution to Education, Skill, and Research.	KCES's IMR	Centre for Education Growth and Research (CEGR)	18/04/2019	Institution
Agriculture Recommender System	Mrs.Tanuja Fegade	Avishkar-KBC NMU, Jalgaon	15/01/2019	Teachers
Bi-lingual Character	Mrs.Ranjana Zinzore	Avishkar-KBC NMU, Jalgaon	15/01/2019	Teachers

Recognition				
PLASOL (Plastic Waste Management)	Ms.Akanksha Jain, Surendra Saini	Avishkar-KBC NMU, Jalgaon	15/01/2019	Students
PLASOL (Plastic Waste Management)	Ms.Akanksha Jain, Surendra Saini	IIM Kozikode	10/01/2019	Students
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
IMR Incubation Center	Miss. Akansha Jain, Surendra Saini	IMR	PLASOL	Plastic waste management	02/01/2019
IMR Incubation Center	Mr. Rakesh Dattarao Patil	Own	Roasted Bean	Food Industry	12/11/2018
IMR Incubation Center	Mr. Animesh Sancheti	Own	Sun Aroma	Food Industry	24/12/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
7	13	13

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Management	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer	7	5.3
International	Management	16	6.26
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Management	33
Computer	11
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Demonetize d India: An Analytical Study	Dr.Parag Narkhede	Indian Journal of Economics and Development	2018	0	KCESS Institute of Management Research, Jalgaon, Maharashtra, India	0
Understanding Personal Branding perceptions through intentions	P. Gujarathi S. Kulkarni	BVIMSR's Journal of Management Research	2018	1	KCESS Institute of Management Research, Jalgaon, Maharashtra, India	1
Relevance Feedback Mechanism for Resolving Transcription Ambiguity in SMS Based Literature Information System	Dr. Varsha Pathak	Springer Link	2018	0	KCESS Institute of Management Research, Jalgaon, Maharashtra, India	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Demonetize d India: An Analytical Study	Dr.Parag Narkhede	Indian Journal of Economics and Development	2018	3	0	KCESS Institute of Management Research, Jalgaon, Maharashtra, India
Understanding Personal Branding perceptions through intentions	P. Gujarathi S. Kulkarni	BVIMSR's Journal of Management Research	2018	2	1	KCESS Institute of Management Research, Jalgaon, Maharashtra

Relevance Feedback Mechanism for Resolving Transcript ion Ambiguity in SMS Based Literature Informatio n System	Dr. Varsha Pathak	Springer Link	2018	2	0	, India KCESS Institute of Management Research, Jalgaon, M aharashtra , India
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semina rs/Workshops	14	37	3	18
Presented papers	14	27	3	0
Resource persons	0	0	0	5
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Inspirational Series Lecture by Major David of Gadhi Research Foundation, Jalgaon	KCES IMR Gandhi Research, Foundation	7	90
Blood Donation Camp	Red Cross	2	58
Health Camp at Pokhari Village	Rotract Club of IMR, and Pokhari Grampanchayat	5	15
Digital Awareness to Primary School Students, Pokhari Village	IMR and Phokhari Primary School	4	26
Nirmalya Sanklan	KCES IMR	3	16
Blanket Distribution	KCES IMR	3	10
Training to farmers on Government Schemes for	KCES IMR	3	5

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Yuvati Sabha	Jalgaon Police	gender Issue Nirbhaya Campaign	12	71
Yuvati Sabha	KCES IMR	path natya based on awareness	7	15
Yuvati Sabha	IMR and Sakal Tanishka	awareness of Brest Cancer	1	130
Gender Issue	KCES IMR	Lecture on Aids Awareness	12	65
Nirmalya Sanklan	KCES IMR	Nirmalya Sanklan on occesion of Ganesh Utsav	16	57
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research activity with JalaSRI, Study of Self-help group and Preparation of Draft Project Proposal for "Development of Women Technology Park"	4	KCES IMR Jalgaon	60
Faculty exchange with KCE Society's COEIT, Jalgaon	10	KCE Society, Jalgaon	14
Research activity with Lilavati Research Center for the study of Bi-products from Banana Crop Waste	5	KCES IMR Jalgaon	30

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Student internship	Linkage for Industry-Institute Interaction	Spectrum, Jalgaon	01/02/2019	30/06/2019	12
Project Development	Linkage for Software Development	Candin Code Lab, Jalgaon	15/12/2018	30/06/2019	6
Student Summer internship	Linkage for Industry-Institute Interaction	Padmavati Packaging, Jalgaon	01/05/2019	30/06/2019	10

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Excellent Software	28/10/2018	Incubation, Training and Placement of Students	10
Thought Tree Solutions Pvt. Ltd., Jalgaon	21/12/2018	Incubation, Training and Placement of Students	10
Impassion Technology, Jalgaon	24/12/2018	Incubation, Training and Placement of Students	16

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
83	87.55

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27626	9069750	89	49781	27715	9119531
e-Books	52	81428	0	0	52	81428
Journals	89	188683	50	98504	139	287187
e-Journals	1	48970	1	13750	2	62720
CD & Video	785	0	0	0	785	0
Weeding (hard & soft)	0	0	2092	328476	2092	328476
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Yogesh Chaudhari	LMS	Institutional LMS	12/11/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	105	7	1	0	1	1	2	40	0
Added	300	0	1	0	0	0	0	40	0
Total	405	7	2	0	1	1	2	80	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-Content Development Center	http://www.imr.ac.in/ecdc.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	3.73	15	31.81

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The course coordinators of the respective courses bring to the notice of the Director any maintenance requirements of infrastructure etc. The Director, in turn discusses these issues with College Development Committee and then process the proposal to the management. INFRASTRUCTURE • The Institute has its own bore well and adequate water supply system. Aqua guard connected water coolers are installed in every floor, the maintenance of which is outsourced. • It has also set up its own power transformer within the campus so as to avoid fluctuations in voltage of the supply. • To combat the challenges posed by periodic load shedding and black-outs, the institute has set up power generators. • The Electrical and civil maintenance work is looked after by the specific contractor appointed by the management. • The Institute has 24X7 security guard facility in two shifts. • The parking area is properly maintained by security. • The cleanliness of the Institute is maintained by the contractor which is outsourced. LABORATORY • Optimum utilization of laboratory resources is ensured by the faculty, coordinators, and lab assistants. • Institute has 7 computer laboratories and one language lab with a total of 400 computers and other hardware like printers, scanners, USB etc. • In order to avoid risk from viruses, spyware and other external threats, legal antivirus is installed in all the computers. • Further maintenance, cleanliness of lab and other problems of the computers and IT facilities, are outsource. LIBRARY • Every year, the college forms a library committee which deliberates and evaluates the previous years activities. The library focuses on accessing the materials in digital formats together with the other collection. • In order to provide suitable atmosphere for reading, cleanliness is maintained inside and outside the library. • Proper maintenance of reading tables and chairs is taken care of. Dusting and shelving of reading materials is done on regular basis. • The maintenance and utilization of library includes maintenance and organization of collections, bar-coding, repair and rebinding of damaged books. Minor repairs are carried out by the library and rebinding of books is given to external contractor. • Outdated books and publications are weeded out. SPORTS COMPLEX • The KCE Society has Eklavya Krida Sankul, which is the only one of its kind in North Maharashtra region. • The Institute makes use of this centralized Krida Sankul for its sports activities. For this purpose it has appointed a Physical Director for planning optimum utilization of sports facilities throughout the year. CLASS ROOMS • The time-table for classroom teaching is prepared before the commencement of each semester and class rooms are allocated. • Institute

provides a good physical environment in the form of desks, chairs, tables, space, instructional materials, proper lighting and ventilation as well as the latest Information and Communication Technology (ICT) equipment. • The lab assistant looks after the repair/replacement and other identified system problems of the class rooms.

<https://imr.ac.in/IQAC/document/4.2.2.Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Dr. G. D. Bendale Scholarship, Earn-Learn Scheme	26	1434400
Financial Support from Other Sources			
a) National	Govt. Scholarships	614	13949000
b) International	NA	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skills Development	08/09/2018	47	Seema Sant : Goal Setting Presentation Skills
Soft Skills Development	01/11/2018	139	Mr. Srijith Nayar
Remedial Coaching: Quantitative Techniques	21/10/2018	10	Mr. Yogesh Patil
Aptitude Test Preparation workshop	02/03/2019	62	Mr. Harshal Chaudhari and Mr. Pramesh Patil conducted the workshop on aptitude test preparation for MCA and IMCA Students.
Bridge Course - Workshop on C Programming	11/01/2019	49	3 day Workshop was organised for MCA and IMCA Students on the topic of C. Prof. Yogesh Chaudhari and Prof. Shweta Ramani Conducted the workshop
Bridge courses-	01/09/2018	124	Industry Expert Dr.

Banking and Finance			Meera Kulkarni
Remedial Coaching: on Java	23/10/2018	38	Computer faculty- Miss. Shweta Ramani
Bridge courses- Changing trends in F. M.	05/01/2019	119	Industry Expert CA Anuya Kakkad
Bridge courses- Changing trends on IT Sector	02/03/2019	98	Industry Expert Dr. Prathmesh Hemant Patel
Personal Counselling - Preparation on Interview Techniques	09/01/2019	120	Pandes English Speaking Academy - Prof. Suresh Pande

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	career guidance MAH-CET Entrance (MBA/MCA)	142	0	134	0
2018	Careers in IT Sector by Mr Mohsin shaikh	0	56	0	0
2019	Resume Building by Mr. Devdatta Ghokhale of "GATI"	0	105	0	0
2019	Training on SAP by Training & Placement Officer Mr. Puneet Sharma	0	36	0	0
2019	Interview Skills' by Mr Pankaj Vyavhare & Mr. Tushar Chouthani	0	24	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
36	212	107	22	122	38
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	45	Integrated BCA	Computer	KCES IMR	Integrated MCA
2019	79	BMS (BS), BMS (Ecom)	Management	KCES IMR	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Krida Vedh	Institute	640
Synergy	Institute	585
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold Medal in IN ALL INDIA INTER UNIVERSITY TOURNAMENT	National	1	0	3	WANI DHIRA JKUMAR SHALIGRAM

2018	SELECTED AS MEMBER OF UNIVERSITY TEAM AND PARTICIPATED IN ALL INDIA INTER UNIVERSITY- Cricket	National	1	0	22	TANISH JAIN
2018	SELECTED AS MEMBER OF UNIVERSITY TEAM AND PARTICIPATED IN ALL INDIA INTER UNIVERSITY - Softball	National	1	0	30	RACHNA MHASKE
2018	SELECTED AS MEMBER OF UNIVERSITY TEAM AND PARTICIPATED IN ALL INDIA INTER UNIVERSITY - Base Ball	National	1	0	6	BHAKTI KULKARNI
2018	SELECTED AS MEMBER OF UNIVERSITY TEAM AND PARTICIPATED IN ALL INDIA INTER UNIVERSITY - Softball	National	1	0	3	WANI DHIRAJKUMAR SHALIGRAM
2019	SELECTED AS MEMBER OF UNIVERSITY TEAM AND PARTICIPATED IN ALL INDIA INTER UNIVERSITY - Baseball	National	1	0	30	RACHNA MHASKE

2019	SELECTED AS MEMBER OF UNIVERSITY TEAM AND PARTICIPATED IN ALL INDIA INTER UNIVERSITY - Cricket	National	1	0	3121789443 90	DESHMUKH SIDDESH GURUDATTA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Formation of students Council at affiliated colleges comes under purview of North Maharashtra University. The university has not initiated the process of formation of Students Council in the academic year 2018-19, so it could not be formed. However, students act as representatives on various administrative bodies of the institute. Currently there are four student representatives on Anti-ragging Committee, two on Women Anti Harassment Committee and three on Grievances Redress Committee. The Institute also encourages involvement and participation of students at almost all the levels of planning and organization of academic and administrative, co-curricular and extracurricular activities and procedures Flagship Activities of Students Participation in Administrative Bodies : Make intern Workshops (A route to participate in IIM B Plan Competition): The institute is Zonal Center in the region for Makeintern. Since last four years, it regularly organizes training in association with Make-intern, that gives an opportunity to the students of Tier III city like Jalgaon to participate in B Plan competition held at IIMs. This year also the workshop was conducted on 'Business Analytics' on 23 rd Oct to 27 th Oct 2018. The trainer has selected two teams from the Institute, who had participated in Business Plan Competition at IIM Kozhikode. One of our team has won first prize among 65 teams from all over India. Student coordinators in association with faculty coordinators had a lead role in organizing this event IT Festa Techzeon : IT -Festa is an event is organized for Postgraduate Computer Students. This year the IT Festa 2019 and Techzeon 2019 are combined together as IT Festival on 22nd and 23th Feb 2019. Techzeon is an event organized for Undergraduate students. On first day, 20th IT Festa was successfully held, where Software Exhibition, Gaming and C Programming Contest were conducted. On second day i.e. on 23rd Feb 2019 IT Quiz and Paper presentation competitions were held successfully under 3rd Techzeon 2019. Management Festival - Entrepreneurs Day Managers Day: Entrepreneurs Day is celebrated to promote the entrepreneurship among the students. Business Plan Competition is organized in this event. The students participate in groups and demonstrate their ideas as well as Models. The best participants are given prizes. 9th Managers day is organized in the institute to develop communication, Coordination and Team Building skills among students. It consists of Business Quiz, Case Study Competition and Management Games. The students participate in groups and learn managerial skills. This year Managers day and Entrepreneurs day were combined together as Management Festival on 1st and 2nd March 2019 respectively. Synergy Kridavedh: Every year, the Institute gives an opportunity to the Students to organize Annual Social Gathering 'Synergy' and Annual Sports event Kridavedh. 'Synergy' promotes various skills of the Students starting with Rangoli, Painting , Flower Decoration to Singing, Mock press conference, Extempore, Ad-mad show, Dancing and Fashion Show. Kridavedh 2019 was organized on 25 Feb to 28 Feb 2019. Various indoor and outdoor sports competitions like Chess, Carom,

Tug of War, Table Tennis, Badminton, Cricket etc. were taken in Kridavedh.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

institute has registered Alumni Association. The registration details are: Registration Numbers: Maha / 16243 / Jalgaon (13-09-2013) F / 15809 / Jalgaon (12-04-2014) PAN : AAAAI 7214D The alumni association of the institute contributes to the development of the institution through financial and non-financial means. There are various ways in which alumni of the institute remain in constant touch with the institute. Alumni are invited from time to time to share their experiences with the students. Guest lectures are arranged on various current topics with the help of the alumni. During the academic year 2018-19 our Alumni Mr. Rohit Mishra, trainer HDFC Mutual Fund has given full day training to our students pursuing NISM Exam. Mr. Hitesh Kakkad, Ms. Amruta Degaonkar, Mr. Saurabh Chaudhari, Ms. Seema Sant, Mr. Nandu Adwani, Mr. Pankaj Vyavhare have guided time to time to the students in Management Stream. Practical experiences and current practices in the corporate world are shared by alumni and there by students become better prepared to face challenges of the real world. The association of alumni also helps by way of mentoring done especially regarding career counseling. Information about the industry trends in different sectors and career prospects are discussed at length which help in better performance of students during interviews and increase in number of placements. This is done formally and informally on one to one basis or sometimes with small groups of students. This year our Alumni Mr. Dipesh Malani, Mr. Pramesh , Mr. Girish Patil, Mr. Pramod Attarde were Invited, and guided our Undergraduate and Post Graduate students from Computer Stream. Senior members of alumni association holding prominent positions are invited as judges for various academic and co-curricular activities. Participating students receive guidelines and tips from them for further improvement. Alumni Mr. Dheeraj Phatangale was invited as judge in Kridavedh 2019

5.4.2 – No. of enrolled Alumni:

595

5.4.3 – Alumni contribution during the year (in Rupees) :

39800

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet : 1 Board Meetings : 2 Annual General Meeting : 1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) The culture of participative management is encouraged in the institution. All decisions related with functioning of the institution are carried out in a decentralized manner. Top management provides due authority at various levels such as Director, HODs, Coordinators, Office Superintendent etc. Formation of different statutory and non-statutory committees comprising faculty members and staff of the Institute has been done for coordinating important academic, co-curricular and administrative activities of the Institute. IQAC cell actively contributes in quality assurance of the institute. In order to ensure academic and administrative improvement, College development committee (CDC), is formed that meet regularly to resolve issues if any. 2) The 'admission process' which

takes place between mid June and late July illustrates the efficiency of the decentralization and participative management adopted by the Institute. The MBA and MCA admission process for AICTE approved courses is done online by DTE Government of Maharashtra .The Institute has two separate facilitation centers for both the courses. One senior faculty member is appointed as the head of the facilitation center that facilitates the entire admission process. A team of teaching and non-teaching staff helps students who come for registration and online admission process in the campus. The faculty members fill the option forms mentioned by the candidate and after declaration of the final list the online admission process is completed by the staff. Other than MBA and MCA courses, faculty and institute staff is involved in ARC for Common Entrance Test (CET) conducted by the university. The teachers conduct NMU-CET exam crash course for the students. Active and vigorous counselling is done by the faculties to guide the students for choosing their career according to their interest. The administrative staff effectively helps for the admission process by providing charts of fee structure course wise, preparing a bank chalan, providing reprographic facilities, filling admission forms and maintaining necessary records of admission to the respective courses. The faculty and the administration work hand in hand towards completing this process successfully and also ensure accomplishment of filling up the intake capacity of the Institution by the end of the admission period. This calls for tremendous decentralized approach and collective team contribution of teaching and non-teaching staff.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> The Institute is affiliated to Kaviyatri Bahinabai Chaudhari North Maharashtra University, Jalgaon and has to adopt the syllabus as prescribed by the university. The syllabus undergoes revision from time to time with technological advancements. Many of the faculty members from the institute are in the board of studies and syllabus setting committees of the university and thus they participate in the curriculum development programs organised by the university. The Institute implements activities like Add on certificate courses, Industry oriented workshops and guest lectures, Soft skill development programmes, Conferences and seminars on recent trends, Industrial visits to supplement the curriculum provided by university.
Teaching and Learning	<ul style="list-style-type: none"> The Institute gives intensive attention to the teaching and learning process for providing quality education and the same is ensured by preparing well planned academic calendar, time tables, session plans and internal

assessment tests. • LMS ERP is used for academic planning and providing study notes, PPT's, Video lectures, tutorials and assignments to the students. • Student centric learning methods are used by making extensive use of ICT • Faculty members are motivated to utilize e learning resources like NPTEL • Remedial lectures are organised for slow learners whereas Fast learners are motivated to pursue add on certification courses

Examination and Evaluation

• Examinations are conducted according to rules and regulations of Kaviyatri Bahinabai Chaudhari North Maharashtra University, Jalgaon. • Continuous assessment of students performance in internal tests, Assignments, Presentations Attendance is used for Internal marks calculation. • The Institute maintains complete transparency in the evaluation process. • The Institute has Centralized Assessment of Programme (CAP) center set as per the norms laid down by the university • Analysis of the University Examination Results is done. Remedial Classes are taken for weak students.

Research and Development

• The research and development culture is strengthened by encouraging faculty members to pursue research the facilities like individual system, Wi-Fi connection, digital library, equipment and laboratory are available. • Conferences, Seminars, workshop and FDPs are conducted to promote research among faculties and students • Faculty members are provided with financial assistance for participation in Conferences, seminars and FDP's outside the institute. • The students are motivated to take part in competitions like "Avishkar" which is organised at university and state level. This helps in nurturing innovative and research aptitude among the students. • Institute has setup separate research lab and incubation center with state of the art facility and applied to KBC NMU for reorganization of authorized research center. • Institute has experience faculty recognize as research guide by KBC NMU.

Library, ICT and Physical Infrastructure / Instrumentation

• Institute has fully automated well equipped library with Soul Software being used for library management • Bar code system is used for issue/return of

	<ul style="list-style-type: none"> books Students attendance is computerised in library E library zone to access electronic journals and depositories ICT equipped classrooms Wi-Fi Enabled campus Air-conditioned Computer labs
Human Resource Management	<ul style="list-style-type: none"> Institute has well defined recruitment policy and service rules Every year Faculty Development Programs are organised for the development of faculty members Training programs are organised for the development of Non-teaching staff Institute has its own performance appraisal system for the appraisal of staffs The benefits such as Provident fund, Gratuity, Group Insurance, leaves (casual/medical/maternity/paternity/study/earned) and vacations are provided to staff as per rules.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> The institution has formulated an Industry Institution Interaction cell which works to bridge the gap between industry and institution. HR Conclave is arranged for making students aware about the requirements of Industry The Institutes Training and Placement department tries to liaison with industry through which students are facilitated for internship/placement/project guidance / industrial visit etc. The institution has signed MOU's with notable industries. Emminent members from Industry are Invited for conducting guest lectures and workshops
Admission of Students	<ul style="list-style-type: none"> Strict Observance of rules provided by KBC North Maharashtra University and Maharashtra Government for admission of students UG Students are admitted on the basis of CET Conducted by the university whereas PG Students are admitted on the basis of CET conducted by DTE, Maharashtra Institute has Admission Receipt Centre (ARC) for UG Courses whereas Facilitation Centre for PG Courses

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> Institute has fully functional ERP System. ERP system is used by staff for preparing timetable session plans, uploading study material, recording attendance and taking feedback from the students ERP system is also used for

	keeping track of all the financial and administration work.
Administration	<ul style="list-style-type: none"> • Administrative ERP modules helps in keeping record of the employees and the students • Biometric system linked with ERP for attendance is being used effectively. • Online leave requisition system for teaching and non teaching staff members is implemented • Notice display system for students and other stakeholder via ERP, SMS and Whatsapp Groups.
Finance and Accounts	<ul style="list-style-type: none"> • Fully computerised Finance and accounts section. •
Student Admission and Support	<ul style="list-style-type: none"> • Online admission including online payment challan generation. • Maintaining student's database through ERP software. • Student can access Study Material, Attendance reports, Internal marks from their ERP Accounts
Examination	<ul style="list-style-type: none"> • Student get access to their internal marks of all subjects from their ERP Accounts • KBC NMU digital university portal is used for delivery of Questions Papers of university examinations • Online Answer book evaluation centre for KBC NMU for UG and PG courses. • University Examination forms submitted through KBCNMU E-Suvidha portal

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	DR. SHILPA K BENDALE	CONFERENCE BANGALORE	NA	6461
2018	Dr. C. D. Wani	Goa international IGCCIA Conference	NA	2000
2018	Dr. C. D. Wani	National Conference, Jalgaon	NA	1500
2018	Pushpalata Patil	National Conference Bodwad	NA	1500
2018	Bhagryashree Khadke	National Conference Bodwad	NA	1000

2018	Dipali Patil	National Conference Bodwad	NA	1000
2019	Dr. S. M. Kulkarni	INCON 2019 International Conference, Pune	NA	2420
2019	Thatte Sadhana	INCON 2019 International Conference, Pune	NA	2420
2019	Shweta Chordia	International Conference SSBT, Jalgaon	NA	2000
2019	Nishant Ghuge	International Conference SSBT, Jalgaon	NA	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	FDP on Using Case study as teaching pedagogy and Case development	NA	01/09/2018	01/09/2018	15	0
2018	NA	One Day Motivational workshop	02/09/2018	02/09/2018	0	12
2019	FDP on Pros and Cons of Research in computer science	NA	23/02/2019	23/02/2019	17	0
2019	National Conference on Recent Trends in Management, Computer Science and Applications	NA	04/04/2019	04/04/2019	15	0

2018	NA	One Day Motivational workshop	02/09/2018	02/09/2018	0	12
2019	NA	Tranning On Use of ERP system	08/04/2019	08/04/2019	0	15
2019	Faculty Development Program (FDP) for computer teachers	NA	23/02/2019	23/02/2019	15	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Industry level C C Programme	4	12/07/2018	13/07/2018	2
FDP on How to write for an international Journal?	2	10/08/2018	10/08/2018	1
FDP on Using case study as Teaching Pedagogy Case Development by Dr. Meera Kulkarni	15	01/09/2018	01/09/2018	1
FDP on How to prepare and publish good research papers by Dr. Seema Sant	26	08/09/2018	08/09/2018	1
FDP on Pros and Cons of Research in computer science by Dr. BV Pawar	17	23/02/2019	23/02/2019	1
FDP workshop GATI, Jalgaon	2	02/06/2018	02/06/2018	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

48	56	5	13
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employee Provident Fund, Study Leaves, Maternity leaves, Medical Leave, Concessional Medical Facility at KCES's Mother Teresa health centre, Concessional gymnasium Sports facility at KCES's Eklavya Krida Sankul, Financial Assistance for research initiatives, Preference to wards of employees in schools and institutes run by parent trust.	Employee Provident Fund, Maternity leaves, Medical Leave, Concessional Medical Facility at KCES's Mother Teresa health centre, Concessional gymnasium Sports facility at KCES's Eklavya Krida Sankul, Preference to wards of employees in schools and institutes run by parent trust.	Earn and Learn Scheme, Installment facilities in payment of Institution fee, Fee concession to students from weaker sections of society depending upon their financial condition, All Government Scholarships and Freeship scheme for all section of students, KCES Scholarship for meritorious students. Concessional gymnasium and sports facilities at KCES's Eklavya Krida Sankul, Concessional health care facilities at KCES's Mother Teresa health centre, Student Group Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The Institute conducts both internal and external financial audits regularly. The audit and inspection procedure adopted in the Institute are as under: 1. Statutory Audit : The statutory Auditor appointed by the K.C.E. Society conducts the audit of accounts of the Institute every year, which is presented for approval before the Governing body of the Institute. 2. Internal Audit : The internal audit is conducted quarterly every year. The internal auditor appointed by the K.C.E. Society cross-checks and verifies the records and suggests rectifications and course correction, if needed. The internal auditor submits his report to the Governing Council of the Institute periodically.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KBC NMU,	Yes	Institute ISO

		Jalgaon		Audit Committee
Administrative	Yes	KBC NMU, Jalgaon	Yes	Institute ISO Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

1) One Day Motivational workshop on positive thinking. 2) Health Check up. 3) Staff Development Training Program on ERP.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> • Initiated the process of NBA Accreditation for MBA program. • Implement of the ERP system full fledged. • Planned the Internal examination reforms in the institute. • Taken the efforts towards strengthening of research infrastructure by establishing incubation center.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Faculty Development Program (FDP) for Management teachers Case Studies	20/07/2018	01/09/2018	01/09/2018	15
2018	Internal Avishkar Research Activity	20/07/2018	11/09/2018	11/09/2018	21
2019	Academic Administrative Audit	02/11/2018	18/12/2018	18/12/2018	8
2019	National Conference on Recent Trends in Computer Application and Management.	02/11/2018	04/04/2019	04/04/2019	60
2019	Online Feedback analysis	15/03/2019	05/04/2019	05/04/2019	191

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Patriotic song singing competition	14/08/2018	14/08/2018	21	9
Live Streaming of Budget and discussion 2019	01/02/2019	01/02/2019	50	24
Annual Gathering "Synergy- 2019"	20/02/2019	21/02/2019	321	264
Kridavedh 2019	25/02/2019	28/02/2019	345	295
Food Carnival 2019	20/02/2019	21/02/2019	34	26
Blood Donation Camp	05/03/2019	05/03/2019	11	34

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

4.28

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	27/08/2018	1	Lecture on Entrepreneurship- Key to Success	Entrepreneurs Skills	100
2019	1	1	16/01/2019	2	Lecture Series by Mr. Rahul Solapurka	Management Practices from Chat	450

					r	rapati Shivaji	
2019	1	1	23/01/2019	1	Program on "Values Clarification"	Moral Values in Society	80
2019	1	1	20/02/2019	2	Food Carnival 2019	Promoting Communal Harmony through food	200
2019	1	1	05/03/2019	1	Blood Donation Camp	Social Initiative	85
2019	1	1	21/06/2019	1	Yoga Day	Yoga Day Celebration	40
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students and Faculty	02/11/2018	Code of conduct of students and faculty are uploaded on institute website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lecture on occasion of 150th anniversary of Mahatma Gandhi in association with Gandhi research Foundation	11/01/2019	11/01/2019	147
Winter Cloth Donation	08/12/2018	08/12/2018	20
Republic Day	26/01/2019	26/01/2019	90
Independence Day	15/08/2018	15/08/2018	83
Ganesh Chaturthi	13/09/2018	13/09/2018	112
Program on Values clarification	23/01/2019	23/01/2019	80
Swami Vivekananda Birth Anniversary	12/01/2019	12/01/2019	45
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>Students, staff using 1) Replaced additional tube lights with LED lamps 2) Public Transport 3) Plastic-free campus 4) Paperless office 5) Green landscaping with trees and plants</p>
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

PRAYAAS - A Women Education Initiative PRAYAAS - A practice that the institute undertakes to strengthen the homemaker (women) of the society by aiding them with basic technology education. 1. Title of the practice - PRAYAAS 2. Goal- Goal is to develop the women in a holistic manner whilst making them a part of the bigger system, by encouraging them to learn technology and use them to make their lives a bit easy 3. The Context- The practice is an outcome of a thorough scrutiny and analysis of as to how technical education can benefit large strata of the society, through computer studies. 4. The Practice- a. The institute has good relations with women-centric organizations like LokamatSakhiManch, Inner Wheel Club, and Rotary's Women Cell, to whom the institute contacts for participating in the Workshop. Then after they are taken to the computer Laboratory where trainer's give training on the fundamentals of using computers and the internet. 5. Evidence of success: Women play a very important role in developing the society. They are an insuperable gesture in every child's life as a mother. 6. Problems encountered and Resources required: Minor problems occur when the workshop is organized at the time of any festive occasion. 2 -Abhyas Abhyas:A knowledge based practice to improve the students' quest for answers to their overall development. 1. TitleofthePractice - Abhyas 2. Goal The goal of the project is to ensure students to refer to the traditional means of learning in place of the current trend of finding everything on google and the cell phones. 3. TheContext It is observed that the student community have almost forgotten the need to refer the hard copies of books either for general reading or for their academic reference. Therefore, the institute has devised an alternative to ensure that students get an opportunity to see, perceive, identify the importance, read, acquire knowledge and present it to the community in the form of individual writings. 4. ThePractice a.Granth Pradarshan: b. Book Reviews: this is an exercise given to the management students wherein the students are given books on both fiction and non-fiction including autobiographies. C.Readers club: Students are encouraged to form a group of members who are interested in reading and their common interests are shared in the forum. D.Writers Club: some of the students who believe in expressing their ideas and feelings are encouraged to put them in the form of comprehensions, short stories, articles and poems. e. Books-Must Read: A huge display shelf is created in the lobby of the institute to high light on the latest arrivals, motivational books, inspirational books, spiritual books and Autobiographies of eminent personalities. 5. EvidenceofSuccess The Students who are actively involved in initiating and participating in above activities have developed an inclination towards academics and its importance it has also led to significant contributions to our annual publications 'Vyavasthapan' 6. ProblemsEncounteredandResourcesRequired The activity does not involve huge budgetary requirements as it is voluntary in nature and students participate with a lot of enthusiasm.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://imr.ac.in/IOAC/document/7_2_Best_practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

- The Institute has implemented an ERP system incorporating all formalities related to Administrative and Teaching learning processes.
- The ERP incorporates Session plan, Student attendance, provision for uploading study content, video lectures, online submission of assignments, also it incorporates

administrative aspects such as recording the employee bio metric timing details, application of leave, sanction of leave online. • Surprise Test is conducted as it develops a sense of seriousness especially at the start of a new semester. • Traditional chalk and talk system of teaching has been replaced with state of the art electronic PowerPoint and digital presentation. Video lectures of NPTEL and prominent faculty of reputed national institutions are shown. • For the interactive teaching process, faculty of the institute encourage students to prepare innovative multimedia contents as assignments to be presented in the class. • In order to inculcate the habit of keeping abreast with the latest happening the institute has fitted a 50" LCD TV with Tata Sky connection. The television is tuned to national and international news channels along with certain business channels to watch the latest contemporary issues and current affairs in the country and the world. • This exercise has also shown a lot of improvement in the student's ability to communicate in English. • The institute also distributes Economic times to the students of MBA free of charge to motivate students to apprise themselves of the current industry scenario. • Language labs is introduced in the institute where foreign languages like Spanish, Chinese, German, and Japanese French is taught with a self-learning software. • An Interactive session on Budget is conducted every year by eminent Chartered Accountants in the month of march to enable students understand the economic survey and tax implications of the new amendments. • Students of our institute have access to the society's integrated sports complex which offers facilities for both indoor and outdoor games and sports including an Olympic standard swimming pool.

Provide the weblink of the institution

https://imr.ac.in/IOAC/document/7_3_Institutional_Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

The Institute is planning for expansion by introducing new courses demand for professional courses such as BBA, BCA is raising so we will like to utilize our resources to capitalized this demand. Since institute provides education in the field of management computer, both these fields are dynamic evolving. This leads to continuous up gradation so institute will undertake research activities. For conducting research, institute will develop tie-ups with other organization's institutions to get benefit of their expertise. Through multiple MOU's different aspects for student faculty development will be taking care of such as Faculty exchange, student exchange, summer projects, Practical training Placement of students. Along with Indian organizations, planning is to find out scope for further development through international contact. To support research activities research centre will be set up. Institute will focus on undertaking live projects consultancy work. This will help in development of faculty as well as students through exposure to real world. To ratify our strong position achieved, we will go for accreditation of MBA course.